



AUSTRALIAN & NEW ZEALAND SOCIETY OF RESPIRATORY SCIENCE INC.

(www.anzsrs.org.au)

Leading Respiratory Science in Australasia through the 21st Century

ANZSRS Board Member Position Description

About the Board.....

The Board's function is to govern the Society. This means that the Board defines and develops the vision and goals of the Society. It does this by long-term strategic planning thus setting the direction of the Society. This direction then allows the Executive Committee to develop a framework for the day-to-day running and business of the Society.

The Board is accountable for all actions and inactions of the Society and is ultimately liable for all ethical, moral and legal outcomes that result from such actions. All decisions made by the Board must be in keeping with the principals (&/or objectives) of the Society.

The Board as a set of individuals, moulds potentially multiple peer viewpoints and values into single resolutions.

Board Member Position Description

Position summary

The primary responsibility of a Board Member is to have an active role in supporting, promoting and developing the Vision and the goals of the Society as guided by the Constitution.

Term

Election is for the term defined in the Constitution (currently 2 years), or for the balance of that term should a Board member resign.

Qualifications

Professional:

Must be a financial ordinary member or life member of the Society with full voting rights

Personal Attributes:

Highly motivated

Excellent communication skills

Attention to detail.

Able to work independently as well as a part of a team

Time

As the Board's primary function is to govern the Society, a commitment of time is required to successfully carry out this role

Specific Requirements

As a member of the Board, Board members must:

1. Be aligned with the Society vision and support its aims
2. Have a thorough knowledge of the constitution
3. Be committed to actively participate in the governance of the Society
4. Be available to attend and contribute to Board meetings and other forums (physical and electronic)
5. Be motivated to assist in the development of Society policy to reflect values and goals of the Society
6. Actively deliberate and seek consensus with other board members in the strategic planning and policy development of the Society
7. Take responsibility in providing timely feedback to the Board chair / Executive committee when requested
8. Assist in the review and self – monitoring of the Board’s performance to maintain vision and cultivate group responsibility
9. Be prepared to work with sub committees to further policy development
10. Be aware of the ethical & legal responsibilities of the position, including potential conflict of interest
11. Have access to a computer

NB: All board members will undergo an induction process outlining and explaining the roles and responsibilities of being a board member.

This document shall be reviewed by the Board 6 months prior to the end the term of office, to ensure it continues to accurately reflect the requirements of the Society.